

MINUTES OF MONTHLY LAND REVENUE MEETING HELD ON 12.07.2017 AT 12:30 PM  
IN THE CONFERENCE HALL, DC'S OFFICE, GOALPARA



**Members/ Officials present:**

1. Shri Ghanshyam Dass, IAS, Deputy Commissioner, Goalpara.
2. Md. N. Hussain, ACS, Addl. Deputy Commissioner (Rev.), Goalpara.
3. Shri S. R. Bara, ACS, Circle Officer, Rangjuli Revenue Circle.
4. Md. F. A. Sheikh, ACS, Circle Officer, Lakhipur Revenue Circle.
5. Smt. U. Medhi, ACS, Circle Officer, Dudhnoi Revenue Circle & i/c Matia Revenue Circle.
6. Smt. B. Talukdar, ACS, Circle Officer, Balijana Revenue Circle.
7. Mrs. R. Sarma, District Project Officer, DDMA, Goalpara.
8. Md. H. M. Farook, Disaster Professional, DDMA, Goalpara.
9. Shri H. Das, Revenue Sheristadar, DC's Office, Goalpara.
10. Shri C. T. Phukan, District Consultant, ILRMS, Goalpara.
11. Shri N. M. I. Ali, Field Officer (DM), Balijana Revenue Circle.
12. Shri K. Kalita, Field Officer (DM), Dudhnoi Revenue Circle.
13. Shri D. Das, Field Officer (DM), Rangjuli Revenue Circle.
14. Shri B. Nath, Field Officer (DM), Lakhipur Revenue Circle.
15. Concerned D.A.s from Revenue Branch, Relief Branch, RKGø Branch, Ceiling Branch, O/o-the DC, Goalpara.
16. All S.K.s/ L.M.s from Balijana, Matia, Lakhipur & Dudhnoi Revenue Circle Offices.

The meeting was chaired by Shri Ghanshyam Dass, IAS, Deputy Commissioner, Goalpara.

After the welcome note from the Chair, the meeting then proceeded with Review of Revenue Administration as follows-

**1. Priority Areas:** The following priorities are fixed by the DC, Goalpara-

**1.1. Allotment of land to eligible landless families:** All Circle Officers are to identify and reconcile the requirement of lands for landless families in a particular Lot under their respective Circle jurisdiction, on a selective and priority basis and to submit an aggregate proposal for the selected families alongwith individual Trace Maps and affidavits as per format by the end of July/ 2017. A certificate duly certified by the Circle Officer should be enclosed alongwith the proposals declaring that no landless eligible families are left out in the proposed lot. The concerned VLMCC Members and PRI Members are to be involved in the whole exercise. Complete proposals are to be prepared and submitted. Only the heads of the families are eligible for allotment and special care to be given so that not more than one member is selected. Proposal for allotment of land for the 197 Nos. of erosion affected families presently staying at Rakhyasini PRF under Matia Revenue Circle are to be submitted by C.O., Matia Revenue Circle within a fortnight.

**1.1.1. Progress:** The following circle-wise progress was observed, in this regard:-

**A. Rangjuli Revenue Circle:** 5076 Nos. of landless families are identified against 10493 Nos. of encroachers for the said allotment. Proposals for 269 Nos. of families of 15 Nos. of villages are being prepared. No extra land required for the identified families.

**B. Lakhipur Revenue Circle:** 29 Nos. of families are identified out of 19000 plus families. C.O. is to find out actual number of landless families and submit information immediately.

**C. Dudhnoi Revenue Circle:** 1361 Nos. of families under Lot No.-2 are identified for the same out of 5569 Nos. Of landless families, in aggregate.

**D. Balijana Revenue Circle:** 242 Nos. of families of the Bardamal Tribal Block under Lot No.-3 are identified and proposals are being prepared. C.O. is to find out actual number of landless families and submit the same immediately.

**E. Matia Revenue Circle:** 5000 families approx. under Lot No.-4 comprising of Refugee Families who came after 1964 are identified. C.O. is to find out actual number of landless families and submit information immediately.

**1.2. Patta for Forest Dwellers:** Rules regarding distribution of pattas to Forest Dwellers are to be circulated amongst all Circle Officers.

**1.3. Land in favour of Handloom Market:** The allotment of land issued in favour of the existing

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school building of the Goalpara Polytechnic under Balijana Revenue Circle is to be cancelled and the land be reserved for the proposed Handloom Market.

**1.4. Land in favour of BSF Camp:** Reminders to Circle Officer, Matia Revenue Circle regarding submission of reports on Joint Verification and to DFO (T), Goalpara for submission of relevant documents/ records etc. are to be sent.

**1.5. Land for Go Shala:** 4 Bighas of land adjacent to Chutki High School under Balijana Revenue Circle is to be allotted in favour of proposed Go Shala and proposal to be sent, accordingly.

**1.6. Solar Power Project:** Proposal for allotment of land for the Solar Power Project under Rangjuli Revenue Circle are to be submitted to the Govt. and Land Records be corrected after handing over of the possession.

**1.7. Vandyke Maps:** The missing dags of Maps in Bhu Naksha Maps are to be found out by the C.O. for updating the Bhu Naksha. ADC (Revenue), Goalpara will pursue the matter with the Joint Director of Surveys, Assam for vandyking of the maps which are not available in the district.

**1.8. Disaster Management:** Reports on House Damages in Flood, 2016 and Actual Payee Receipts (APRs) for the years 2014, 2015 and 2016 respectively are to be submitted, if any, urgently. The pending reports on Next of Kin for relief grants are to be submitted, if any.

**1.9. e-District Services:** The e-District Branch is to prepare draft order to all concerned and put up to the DC, Goalpara, in connection with authentication of submitted documents with the original while submitting those for availing any Public Services from the District Administration. The documents are to be authenticated by the concerned Circle Officer while reports are submitted for approval. All CSCs are to be directed, accordingly. Affidavit of self declaration regarding the Total family income is to be obtained and uploaded while application is made for Non Creamy Layer Certificate.

**1.10. Land in favour of Labour Department:** Proposal for allotment of land required by the Labour Department is to be submitted by C.O., Balijana and C.O., Dudhnoi, urgently.

**1.11. NOC for Land Sale:** All C.O.s are to submit Trace Map with all required signatures of all concerned and to upload the same in their respective Login I.D.s. Affidavits regarding non-encumbrance by seller and by the buyer regarding use of land and holding of land as per Ceiling Act, 1951. The submitted documents are to be duly authenticated by the C.O. before submission of the reports. The existing zonal valuation for the particular village for which land sale is proposed is to be uploaded in the respective field of the online portal.

**1.12. PRF under Town Areas:** The PRFs falling under Town Areas under Balijana Revenue Circle are to be cancelled and reserved for Govt. Purposes. C.O., Balijana is requested to submit proposal for the same for onward submission to the Govt.

**2. Pending Reports:** The ADC (Revenue), Goalpara requested all C.O.s to submit the following pending reports, urgently and if not submitted-

2.1. Missing Dags of Bhu Naksha Maps- within One Week.

2.2. Data on revenue villages, i.e. name & area of both cadastral and NC villages.

2.3. Updated Revenue Profile.

2.4. High Court Case in connection with Prajapita Brahmakumari under Lakhipur Revenue Circle.

2.5. WP(c) 7/2017 under Balijana Revenue Circle.

2.6. Utilization Certificate of Shiva Temple, Narsingbari, Goalpara under Balijana Revenue Circle.

2.7. Statement in connection with Occupancy Tenants and under Tenants.

2.8. Modified Zonal Valuation reports.

2.9. Class wise Land Revenue per bigha.

2.10. Progress report on distribution of Ceiling Surplus Land.

2.11. Reports on Bhudan and Gramdan.

3. **ILRMS and Revenue related Public Services:** Disposal of pending cases are to be taken as TOP PRIORITY. No further reminder will be issued.

4. **Land Revenue Collection:** The progress of Land Revenue Collection of the Tahsils were reviewed for the month of June, 2017-

Name of Tehsils	Revenue Collection for the Month of May, 2017	Revenue Collection for the Month of June, 2017	Progressive %	Trend of progress
Balijana	Rs. 5,98,628.00	Rs. 5,26,018.00	0.12 %	Negative (-)
Matia	Rs. 2,00,548.00	Rs. 1,45,670.00	0.27 %	Negative (-)
Dudhnoi	Rs. 1,43,932.00	Rs. 1,88,465.00	0.31 %	Positive (+)
Lakhipur	Rs. 2,79,157.29	Rs. 2,96,639.90	0.06 %	Positive (+)

All Tahsildars are to make necessary plan of action for augmentation of collection of land revenue.

The Meeting then ended with vote of thanks from the chair.

Sd/-  
Deputy Commissioner,  
Goalpara

Memo. No.GRP.62/2017/9-11

Dated, July, 13<sup>th</sup>, 2017

Copy to:

1. The Commissioner & Secretary, Revenue & D. M. Department, Dispur, Guwahati-06 for kind information.
2. All concerned for information and necessary action. They are requested to submit their monthly revenue collection Statements alongwith the Action Taken Report on the resolutions of the meeting, 3 (Three) days ahead of the next Monthly Land Revenue Meeting.

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(Ghanshyam Dass, IAS)  
Deputy Commissioner,  
Goalpara