



GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER
GOALPARA (ASSAM)
(DISASTER MANAGEMENT BRANCH)
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SHORT TENDER NOTICE

No.GDM.8/2019/96-97, Dated- 10/07/2020: Sealed quotation affixing Court Fee Stamps worth Rs.8.25 (Rupees eight and fifty paise) only are hereby invited as per cited terms & conditions from the reputed Suppliers / Registered firms for supply of the below mentioned relief materials to the Deputy Commissioner, Goalpara as and when required for relief purpose in different disasters like flood/ storm etc. during the financial year 2020-2021. A security money of Rs. 1,00,000.00 (Rupees One lakh) only will have to be deposited by the bidders in the form of Bank Draft in favour of the Deputy Commissioner, Goalpara along with the quotation. The quotation will be received up to **3:00 PM** on **20-07-2020** and shall be opened at **3:30PM** on the same day in presence of bidder /his authorized representative.

Sl. No.	Relief Materials/ Items	Quantity
1	Rice (Grade-A)	Per quintal
2	Masur Dal (Big Size)	Per quintal
3	Masur Dal (Medium Size)	Per quintal
4	Masur Dal (Small Size)	Per quintal
5	Mustard Oil (to be supplied in ½ Liter Pouch)	Per litre
6	Salt (Iodized)	Per quintal
7	Chira (good quality)	Per quintal
8	Gur (good quality)	Per quintal
9	Candle (700x6)	Per Packet (6 candles)
Cattle Feed		
10	(A) Wheat Bran	Per quintal
11	(B) Rice Bran	Per quintal
Other Relief items		
12	HDPE Tarpaulin Sheet 12 feet x 12 feet (120 GSM)	Per Piece
13	HDPE Tarpaulin Sheet 12 feet x 15 feet (120 GSM)	Per Piece
14	Utensil Set (One set containing of- 2 nos. of Steel Rice Plates, 2 nos. of Steel Bowls, 2 nos. of Steel Glasses, 2 nos. of Cooking Spoons, 1 no. Aluminum Degchi, 1 no. Aluminum Saucepan, 1 no. Aluminum Kadai and 1 no. Aluminum Lid (Dhakna)	Per Set
15	Plastic Bucket Best Quality (16Ltrs. Capacity)	Per Piece
16	Torch Light (Three Cell & Two Cell)	Per Piece
17	Hair Oil (Shalimar Brand) 30 ml	Per Bottle
18	Bathing Soap (100 gm)	Per Piece
19	Mosquito Net (Size 190cm x 180 x 150 cm (Double)	Per Piece
20	Blankets (Single Size)	Per Piece
21	Sweater	Per Piece
22	Cotton Saree (Standard Size & Quality)	Per Piece
23	Lungi (Standard Size & Quality)	Per Piece
24	Gamocha (Standard Size & Quality)	Per Piece
25	Ganji (Standard Size & Quality)	Per Piece
26	Shawl	Per Piece
27	Bamboo (Standard Size)	Per Piece
28	Tarza Bera-Bocket/Pithi	Per Sq. ft.
29	Cleaning Soap (Lifebuoy) - 50 gms	Per Piece
30	Bleaching Powder	Per quintal
31	Dettol (Antiseptic liquid) 60 ml	Per bottle
32	Hand Gloves	Per pair

Contd. 02.

TERMS & CONDITION

1. Suppliers/Firms who have already deposited security money of Rs. 10,000.00 (Rupees ten thousand) only for the current year i.e. 2020-21 vide earlier Short Tender Notice No.GDM.8/2019/64-65, dated-04/05/2020 need to deposit the balance amount of Rs.90,000.00 (Rupees Ninety thousand) only along with proof of the earlier deposited amount.
2. Any suppliers with prior complaints in GR matters may not be considered.
3. The suppliers who have already failed/surrendered their rates against items relating to Tender Notice issued vide No. GDM.8/2019/64-65, dated-04/05/2020 shall not be considered.
4. The rate quoted shall remain valid for 1 (one) year from the date of acceptance.
5. Any over writing/ cancellation on the quotation paper shall not be entertained.
6. The bidder must have a standing Shop/ Godown of his/her own in Goalpara district and must have a valid local trade license.
7. The bidder should have at least 2 (two) years experience in supply of the relief materials.
8. Rate against each item should be clearly written both in figure and words against the specified quantity.
9. Rate should be quoted inclusive of all taxes i.e. GST etc.
10. Rate of the items should not be more than the printed MRP.
11. The Suppliers should mention the brands of the item which will be supplied at quoted price compulsorily.
12. It is not binding of the undersigned to accept the lowest rate.
13. Sample of materials must be supplied with quotation.
14. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.
15. Items are to be supplied within 2 (two) hours after receipt of indent, failing which the indent will be issued to the next bidder for a particular item at L1 rates.
16. Supply of relief materials shall have to be done during emergencies. Hence, item offered shall be of good quality. Supply of substandard, inferior quality materials shall be rejected instantly with forfeiture of security money and initiation of subsequent legal action.
17. Suppliers should mention their bank A/C details along with their PAN/TAN numbers & submit the GST registration certificate with the quotations.
18. Suppliers should mention their address of the Shop/ Office/ Godown along with valid Contact numbers.
19. Payment will be made as and when fund is received from the Government.


Addl. Deputy Commissioner,
Goalpara

Dated- 10/07/2020

Memo No. GDM.8/2019/96-97 -A

Copy to:-

1. The Commissioner & Secretary to the Govt. of Assam, Revenue & Disaster Management Department, Dispur, Guwahati-06 for kind information.
2. The Secretary to the Govt. of Assam, FCS & CA Department, Dispur, Guwahati-06 for kind information.
3. The Additional Deputy Commissioner (FCS & CA), Goalpara. He will also arrange to serve this Tender Notice to all Local Traders/Suppliers/Firms etc. immediately.
4. The Finance & Accounts Officer, D.C.'s Office, Goalpara for information.
5. The Deputy Director, FCS & CA, Goalpara for information and necessary action.
6. The District Information & Public Relation Officer, Goalpara is requested to give wide publicity through 2(two) leading Newspapers, one in English daily and another in vernacular language daily.
7. The DIO, NIC, Goalpara for information and necessary action. He is requested to upload the TENDER NOTICE in the D.C.'s Office web portal & facebook official page.
8. The President / Secretary, Chambers of Commerce / Merchant Association, Goalpara/ Dhubri/ Bongaigaon/ Barpeta & Guwahati for information & necessary action.
9. All Local Traders / Suppliers / Firms for information & necessary action.
10. Office Notice Board.


Addl. Deputy Commissioner,
Goalpara