

GOVERNMENT OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER: GOALPARA  
(ELECTION BRANCH)

No. GEL.01/QUOTATION/2015/17

Dated, Goalpara, the 19<sup>th</sup> June/2015

**SHORT NOTICE INVITING QUOTATION**

Sealed Quotation in plain paper affixing non refundable Court Fee Stamp of Rs.8.25 (Rupees Eight & Paisa Twenty Five) only are invited from the intending Govt. Registered Firms /Suppliers for **hiring of some Tent House Materials** as listed below to be required by the undersigned Office for the year 2015-16 which will be received up to **2:00 PM on 10<sup>th</sup> July/2015**. This will be opened on the same date at 2 :30 PM in the Office Chamber of Addl. Deputy Commissioner (Election), Goalpara in presence of the parties or their authorized representatives.

Hiring Rate to be quoted as per format noted below:

Sl. No.	Particulars of Items of Quotation	UNIT	Rate Quoted	Remarks
1	Plastic Chair (With Arm)	Per No.per day		
2	Plastic Chair (Without Arm)	Per No per day		
3	Dinning Table (Plastic)	Per No .per day		
4	Generator set 5 KV & above without fuel (with operator)	Per Generator set per day including changer box., wire etc.		
5	Stage decoration with lecture stand for meeting etc ( without carpeting & light)	Per sq ft per day		
	Stage decoration with lecture stand for meeting etc ( with carpeting & light)	Per sq ft per day		
5	Temporary Pental/Stage construction with decoration	Per sq ft per day		
6	Mike Set with operator	Per day Per set		
7	Sound system with operator	Per set per day		
8	Paedestrial Fan/Stand Fan	Per No per day		
9	Tent ( 15ft X 15 ft)	Per No per day		
10	Screen /Curtain (General size)	Per No per day		

**TERMS & CONDITIONS**

- 1 The rates of items should be quoted in figure and words.
2. The rates should be quoted inclusive cost of delivery etc.
- 3 The Tender shall be accompanied with up-to-date certificate of Income Tax Return ( Computerized Income Tax return acknowledgement) and VAT Clearance Certificate in Form -63.
- 4 The Tender shall be accompanied with PAN/TIN/GRN/Trade Licence /Bank Accounts with address . Photocopies of all the documents should be furnished.
5. Authority may not purchase all articles as mentioned above.
- 6 The rate should be quoted exclusive of all taxes.
- 7 Payment will be made only on receipt of fund from the Govt.

8. The quotationer shall have to be deposit a sum of **Rs. 10,000.00** (Rupees ten thousand) only within 15 (Fifteen) days from the date of accepted quotation in the form of Bank Draft/DCR from any Nationalised Bank pledge in favour of the District Election Officer, Goalpara and payable at Goalpara as **Security Deposit**, which shall be refundable on satisfactorily completion of the assigned job and after the contract period is over. The Deputy Commissioner, Goalpara reserves the right to forfeit the Security Deposit in case of any rejection of hiring goods and no compensation will be paid for such rejection.
9. This Office gives no assurance to the L-1 bidder to award the work at his quoted rate. If the undersigned finds that the L-1 rate is on the higher side, the undersigned may negotiate the price with L-1 bidder at the rate deemed appropriate. The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.


(JVN Subramanyam, IAS)  
Deputy Commissioner &  
District Election Officer  
Goalpara

Memo No. GEL.01/QUOTATION/2015/ 17- A

Dated, Goalpara, the 19<sup>th</sup> June/2015

Copy to :-

01. The Chief Electoral Officer, Assam, Dispur, Guwahati-6 for favour of kind information & necessary action.
02. The Dist. Information & Public Relations Officer, Goalpara. He is requested to arrange for publication in one Assamese or English daily of the State not later than .25/ 06/2015.
03. All Local Firms/Suppliers .Goalpara
04. Notice Board, DC's Office, Goalpara.
05. Notice Board, Election Branch, Goalpara

  
Deputy Commissioner &  
District Election Officer  
Goalpara

19/6/15